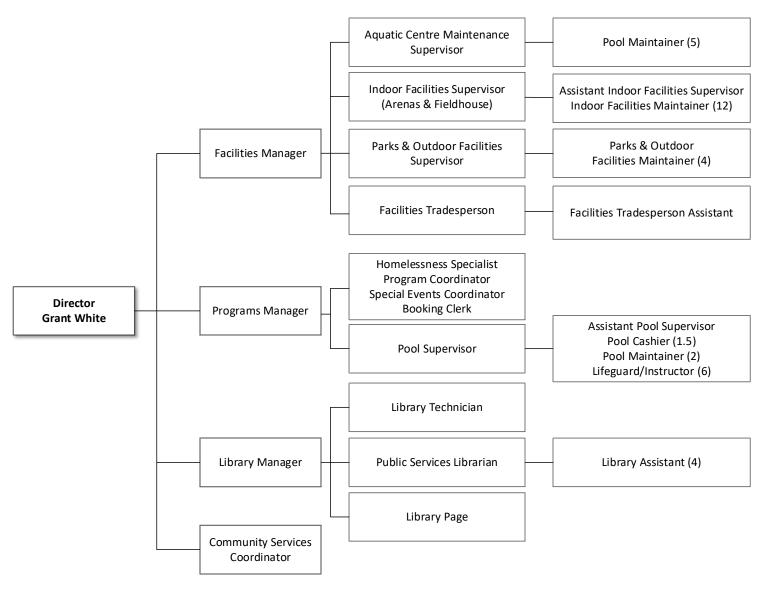
### **Department Staffing**



### **Staffing Summary**

6.00 10.77 4.00 2.00 10.51	6.00 10.77 4.00 2.00	6.00 10.77 4.00 2.00	6.00 10.77 4.00 2.00	5.00 10.77 3.77 2.00	5.00 10.77 3.77 2.00	5.00 10.77 3.77	Note (1)
10.77 4.00 2.00	10.77 4.00 2.00	10.77 4.00	10.77 4.00	10.77 3.77	10.77 3.77	10.77 3.77	(1)
10.77 4.00 2.00	10.77 4.00 2.00	10.77 4.00	10.77 4.00	10.77 3.77	10.77 3.77	10.77 3.77	(1)
4.00 2.00	4.00 2.00	4.00	4.00	3.77	3.77	3.77	
2.00	2.00						
		2.00	2.00	2.00	2 00	2.00	
10 51	40.51				2.00	2.00	
10.51	10.51	10.51	10.51	13.08	13.14	13.11	
8.07	8.07	8.07	8.07	8.53	8.57	8.55	(1)
14.79	14.79	20.79	20.79	26.24	26.28	26.26	(2)
8.21	8.21	8.21	8.21	8.09	8.10	8.10	
64.35	64.35	70.35	70.35	77.48	77.63	77.56	
46.00	47.00	53.00	53.00	56.54	56.54	56.54	(1)
18.35	17.35	17.35	17.35	20.94	21.09	21.02	(1)
64.35	64.35	70.35	70.35	77.48	77.63	77.56	
	14.79 8.21 <b>64.35</b> 46.00 18.35	14.79 14.79 8.21 8.21 64.35 64.35 46.00 47.00 18.35 17.35	14.79     14.79     20.79       8.21     8.21     8.21       64.35     64.35     70.35       46.00     47.00     53.00       18.35     17.35     17.35	14.79     14.79     20.79     20.79       8.21     8.21     8.21     8.21       64.35     64.35     70.35     70.35       46.00     47.00     53.00     53.00       18.35     17.35     17.35     17.35	14.79     14.79     20.79     20.79     26.24       8.21     8.21     8.21     8.09       64.35     64.35     70.35     70.35     77.48       46.00     47.00     53.00     53.00     56.54       18.35     17.35     17.35     17.35     20.94	14.79     14.79     20.79     20.79     26.24     26.28       8.21     8.21     8.21     8.09     8.10       64.35     64.35     70.35     70.35     77.48     77.63       46.00     47.00     53.00     53.00     56.54     56.54       18.35     17.35     17.35     17.35     20.94     21.09	14.79       14.79       20.79       20.79       26.24       26.28       26.26         8.21       8.21       8.21       8.09       8.10       8.10         64.35       64.35       70.35       70.35       77.48       77.63       77.56         46.00       47.00       53.00       53.00       56.54       56.54       56.54         18.35       17.35       17.35       17.35       20.94       21.09       21.02

- (1) The Homelessness Specialist position will be moved from Directorate to Programs in 2025.
- (2) For the Aquatic Centre, One Pool Maintenance Supervisor and Five Pool Maintainers were added in 2024. The following positions are recommended in 2025:
  - Three Lifeguards/Instructors and One Cashier
  - 2.2 FTE Casual Lifeguard 1



### **COMMUNITY SERVICES DEPARTMENT**

The Community Services Department strives to foster a sense of community spirit unique to Yellowknife through the provision of a variety of indoor and outdoor facilities and through the delivery of its programs and special events.

The Director's office and its three divisions (Programs, Facilities, and Library), provide diverse and high-quality recreation and leisure opportunities, and manage the Federal homelessness funding. The department also maintains a close working relationship with

volunteer organizations, groups, individuals, and private sector entities who provide programs, services, and events. The Department also administers a variety of grant programs and service contracts. Many capital upgrades and developments to the facilities are managed through Department resources to ensure that City facilities continue to meet the needs of the community, achieve or exceed their full life expectancy, and attain a high level of energy conservation to reduce energy costs.

Community Services Budget	2023	2023	2024	2024	2025	2026	2027	
	Budget	Actuals	Budget	Forecast	Budget	Budget	Budget	
	(\$000's)	Note						
Revenue								
Grants	147	153	147	146	148	147	147	
User Charges	2,111	1,637	2,120	2,150	2,731	2,882	2,915	(1)
Total Revenue	2,258	1,790	2,267	2,296	2,879	3,029	3,062	
Expenditures (By Division)								
Directorate	1,599	1,352	1,709	1,726	1,622	1,683	1,752	
Arenas	2,832	2,733	3,023	3,129	3,164	3,257	3,369	
Fieldhouse	813	627	871	891	884	913	946	
Yellowknife Curling Club	164	99	167	183	164	166	169	
Parks	1,563	1,231	1,843	1,839	1,967	2,034	2,101	
Library	1,465	1,279	1,525	1,526	1,655	1,713	1,776	
Pool	2,032	1,485	2,416	1,950	4,300	4,382	4,551	
Recreation	912	602	966	966	1,054	1,095	1,133	
Wildcat Cafe	41	22	26	94	43	43	43	
City Hall	789	707	819	808	792	816	846	
Total Expenditures (By Division)	12,210	10,137	13,365	13,112	15,645	16,102	16,686	
Net Revenue (Expenditures)	(9,952)	(8,347)	(11,098)	(10,816)	(12,766)	(13,073)	(13,624)	
Expenditure (by Object)								
Wages & Benefits	6,707	5,807	7,415	7,234	8,816	9,247	9,679	
General Services	1,543	1,081	1,650	1,693	1,666	1,685	1,737	
Materials	694	562	1,002	824	1,178	1,104	1,120	
Maintenance	960	826	1,000	1,146	1,063	1,082	1,119	
Utility -Fuel	874	626	907	591	1,199	1,249	1,294	
, Utility -Power	1,342	1,178	1,305	1,566	1,649	1,659	1,659	
, Vehicle -O&M	90	57	86	58	74	76	78	
Total Expenditures (By Object)	12,210	10,137	13,365	13,112	15,645	16,102	16,686	

<sup>(1)</sup> Estimated revenues are based on annual 3% user fee increases.

Community Services Directorate Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
Grants	1	3	1	-	1	1	1	
User Charges	115	98	130	98	180	200	210	(1)
Total Revenue	116	101	131	98	181	201	211	
Expenditures (By Object)								
Wages & Benefits	959	977	1,038	1,038	965	1,013	1,065	
General Services	590	340	596	608	599	611	628	(2)
Materials	9	5	9	10	11	11	11	
Maintenance	_	-	-	-	13	13	13	
Utility -Fuel	21	11	16	15	12	13	13	(3)
Utility -Power	10	12	40	49	13	13	13	(3)
Vehicle O&M	10	7	10	6	9	9	9	
Total Expenditures (By Object)	1,599	1,352	1,709	1,726	1,622	1,683	1,752	
Net Revenue (Expenditures)	(1,483)	(1,251)	(1,578)	(1,628)	(1,441)	(1,482)	(1,541)	

#### Note:

<sup>(1)</sup> Lease revenues for the Old Mine Rescue Building and sponsorship.

<sup>(2)</sup> Spring Clean-up contracted costs, Street Outreach services, Downtown Clean-up Program, and the Old Mine Rescue Building contracted costs.

The 2025 to 2027 Budget allocations include \$100,000 for the Downtown Clean-up Program, to be funded by the Downtown Development Reserve.

<sup>(3)</sup> For the Old Mine Rescue Building.

### **FACILITIES DIVISION – AQUATIC CENTRE**

The Facilities Division operates and maintains the Aquatic Centre building including mechanical, structural and electrical components to ensure the facility operates at a high standard of care.

Through the development of a thorough preventative maintenance program the facility will serve the community into the future.

### **FACILITIES DIVISION – ARENAS**

The Facilities Division operates and maintains the Yellowknife Community Arena and the Multiplex for community use. The Division is also responsible for the upkeep and maintenance of the Curling Club. This includes maintaining the equipment and structure of the buildings and planning future repairs and upgrades to the facilities to

keep the use of the facilities relevant to the needs of the community. The Facilities Division works closely with several volunteer recreation associations in scheduling the use of the arenas for both summer bookings and winter skating.

Arenas Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
User Charges	739	482	760	848	783	783	783	
Total Revenue	739	482	760	848	783	783	783	
Expenditures (By Object)								
Wages & Benefits	1,254	1,292	1,346	1,346	1,452	1,523	1,597	
General Services	40	23	40	41	39	40	40	
Materials	10	94	10	16	14	14	14	
Maintenance	314	339	326	440	347	353	363	
Utility -Fuel	469	348	531	345	464	479	507	
Utility -Power	745	637	770	941	848	848	848	
Total Expenditures (By Object)	2,832	2,733	3,023	3,129	3,164	3,257	3,369	
Net Revenue (Expenditures)	(2,093)	(2,251)	(2,263)	(2,281)	(2,381)	(2,474)	(2,586)	



Yellowknife Curling Club Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	Actuals Budget		2024 2025 Forecast Budget (\$000's) (\$000's)		2027 Budget (\$000's)	Note
Revenue								
Total Revenue	-	-	-	-	-	-	-	
Expenditures (By Object)								
General Services	7	2	7	7	7	7	7	
Materials	-	-	-	-	2	2	2	
Maintenance	47	21	49	49	47	49	50	
Utility -Fuel	17	3	20	15	16	16	18	
Utility -Power	93	73	91	112	92	92	92	
Total Expenditures (By Object)	164	99	167	183	164	166	169	
Net Revenue (Expenditures)	(164)	(99)	(167)	(183)	(164)	(166)	(169)	

### **FACILITIES DIVISION - CITY HALL**

The Facilities Division operates and maintains the City Hall building to ensure that the mechanical, structural, and electrical needs of the facility are met and that City Hall will realize its full life cycle. This is

done through a preventative maintenance program that addresses the requirements of the facility daily, weekly, and monthly, and also through capital upgrades planned for the future needs of the facility.

City Hall Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
User Charges	26	24	26	26	26	26	26	
Total Revenue	26	24	26	26	26	26	26	
Expenditures (By Object)								
Wages & Benefits	264	231	283	285	323	340	357	
General Services	119	100	116	116	113	116	119	
Materials	11	39	11	11	13	13	13	
Maintenance	134	133	178	178	132	135	141	
Utility -Fuel	148	78	114	75	90	91	95	
Utility -Power	113	126	117	143	121	121	121	
Total Expenditures (By Object)	789	707	819	808	792	816	846	
Net Revenue (Expenditures)	(763)	(683)	(793)	(782)	(766)	(790)	(820)	



### **FACILITIES DIVISION - FIELDHOUSE**

The Facilities Division operates and maintains the Fieldhouse for community use. This includes maintaining the equipment and buildings, and planning future repairs and upgrades to keep the use of the facility relevant to the needs of the community. The Facilities

Division works closely with the Programs Division and several volunteer recreation associations in scheduling the use of the Fieldhouse.

Fieldhouse Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
User Charges	273	206	281	274	290	290	290	
Total Revenue	273	206	281	274	290	290	290	
Expenditures (By Object)								
Wages & Benefits	450	330	487	487	498	519	544	
General Services	4	10	9	9	10	10	11	
Materials	34	23	33	33	36	38	38	
Maintenance	97	62	99	99	95	99	101	
Utility -Fuel	63	51	73	55	68	70	75	
Utility -Power	165	151	170	208	177	177	177	
Total Expenditures (By Object)	813	627	871	891	884	913	946	
Net Revenue (Expenditures)	(540)	(421)	(590)	(617)	(594)	(623)	(656)	

### **FACILITIES DIVISION - PARKS**

The Facilities Division operates and maintains Somba K'e Park, city parks and trails, the Wildcat Café, the Fireweed Studio, and numerous outdoor fields for community use. This involves working closely with several volunteer recreation associations to schedule the use of five ball diamonds, three soccer pitches and eight tennis courts. The Division also performs the necessary care and maintenance for the approximately 20,000 square meters that comprise the Lakeview Cemetery.

In addition, the Division provides services such as delivery of a limited supply of rentable equipment, litter removal in the downtown core, and snow removal in the winter at various city sites and trails. The Facilities Division - Parks also maintains existing equipment in 17 playgrounds and infrastructure within 40 parks/greenspaces, and plans for future community requirements through the budget process.

Parks Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
User Charges	51	103	67	68	67	67	67	
Total Revenue	51	103	67	68	67	67	67	
Expenditures (By Object)								
Wages & Benefits	874	765	1,000	1,000	1,169	1,221	1,267	
General Services	203	131	275	275	280	284	294	
Materials	321	230	423	433	396	405	412	
Maintenance	22	6	7	10	7	7	8	
Utility -Fuel	19	11	20	16	18	18	19	
Utility -Power	45	39	44	54	33	33	33	
Vehicle O&M	79	49	74	51	64	66	68	
Total Expenditures (By Object)	1,563	1,231	1,843	1,839	1,967	2,034	2,101	
Net Revenue (Expenditures)	(1,512)	(1,128)	(1,776)	(1,771)	(1,900)	(1,967)	(2,034)	



### **FACILITIES DIVISION – WILDCAT CAFÉ**

The Facilities Division maintains the Wildcat Café throughout the year. This includes maintaining the equipment and structure of the building and planning future repairs to the facility. This is all done in the context of facility being a living heritage site that must be

preserved in its original state as long as possible. The Facilities Division also manages the contract for the operation of the Wildcat Café, including initiating a Request for Proposals to secure interested operators.

Wild Café Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
User Charges	6	4	6	9	6	6	6	
Total Revenue	6	4	6	9	6	6	6	
Expenditures (By Object)								
General Services	8	2	5	40	15	15	15	
Materials	1	-	1	2	3	3	3	
Maintenance	23	9	11	40	16	16	16	
Utility -Fuel	8	7	8	10	8	8	8	
Utility -Power	1	4	1	2	1	1	1	
Total Expenditures (By Object)	41	22	26	94	43	43	43	
Net Revenue (Expenditures)	(35)	(18)	(20)	(85)	(37)	(37)	(37)	

### **PROGRAMS DIVISION - LIBRARY**

The Library Division provides library services to the population of Yellowknife, and acts as a resource for the other libraries in the Northwest Territories. It is responsible for the operation of the Yellowknife Public Library and, in this role, supports the educational and recreational reading, viewing and listening needs of its patrons.

It does this by developing and making available a strong collection in a variety of formats, and by offering a wide range of programs designed to enhance the appreciation of literature in its many forms. The Library Manager heads this division and reports to the Director of Community Services.

Library Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
Grants	116	115	116	116	116	116	116	(1)
User Charges	12	6	6	4	6	6	6	
Total Revenue	128	121	122	120	122	122	122	
Expenditures (By Object)								
Wages & Benefits	783	654	836	836	858	902	943	
General Services	391	390	396	397	388	396	408	(2)
Materials	75	35	74	74	182	185	187	(3)
Maintenance	216	200	219	219	227	230	238	(4)
Total Expenditures (By Object)	1,465	1,279	1,525	1,526	1,655	1,713	1,776	
Net Revenue (Expenditures)	(1,337)	(1,158)	(1,403)	(1,406)	(1,533)	(1,591)	(1,654)	

- (1) GNWT Library Grant.
- (2) Condominium fees, building repairs, and maintenance costs.
- (3) Starting from the 2025 Budget onwards, include an allocation of \$103,000 for full-time security guards from October 1 to April 30.
- (4) Janitorial services and collection maintenance costs.



### PROGRAMS DIVISION - AQUATIC CENTRE

The Programs Division manages all recreation programs and events. This includes all programming and events that are offered through the Aquatic Centre. Aquatic programs and events are offered on a seasonal basis according to the demands and the needs of the community. The Division works closely with the public and volunteer organizations, local school boards, and government agencies to

enhance water safety in Yellowknife and throughout the Northwest Territories. The programs that are offered include the Lifesaving Society's Swim for Life programs, as well as daily swim times for all age groups. This facility also provides rental opportunities to meet the needs of all users and groups from recreation to sport training.

### PROGRAMS DIVISION - POOL

The Programs Division manages all recreation programs and events, as well as the Ruth Inch Memorial Pool. Pool programs are offered on a seasonal basis according to the demands and the needs of the community. The Division works closely with the public and volunteer organizations, local school boards, and government agencies to

enhance water safety in Yellowknife and throughout the Northwest Territories. The programs that are offered include the Lifesaving Society's Swim for Life programs, as well as daily swim times for all age groups. This facility also provides rental opportunities to meet the needs of all users and groups from recreation to sport training.

Pool Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
Grants	1	-	1	1	2	1	1	
User Charges	525	422	477	456	1,006	1,137	1,160	(1)
Total Revenue	526	422	478	457	1,008	1,138	1,161	
	-							_
Expenditures (By Object)								
Wages & Benefits	1,454	1,049	1,704	1,518	2,814	2,955	3,102	(2)
General Services	29	12	50	44	61	50	53	
Materials	142	114	352	159	428	338	343	
Maintenance	107	56	111	111	109	110	119	
Utility -Fuel	129	117	125	60	523	554	559	
Utility -Power	170	136	72	57	364	374	374	
Vehicle O&M	1	1	2	1	1	1	1	
Total Expenditures (By Object)	2,032	1,485	2,416	1,950	4,300	4,382	4,551	_
Net Revenue (Expenditures)	(1,506)	(1,063)	(1,938)	(1,493)	(3,292)	(3,244)	(3,390)	

- (1) The 2025 Budget is based on the assumptions that the construction of the Aquatic Centre will be completed in February 2025, and it will be operative starting March 2025
- (2) For the Pool Aquatic Centre, One Pool Maintenance Supervisor and Five Pool Maintainers was added in 2024. The following positions are recommended in 2025:
  - Three Lifeguards / Instructors
  - 2.2 FTE Casual Lifeguards / Instructors
  - Customer Service / Booking Supervisor
  - Cashier



### **PROGRAMS DIVISION - RECREATION**

The Programs Division strives to build community spirit and pride, and to encourage healthy, active lifestyles among residents. It manages all recreation programs, including aquatics and special celebrations. Programs are offered on a seasonal basis based on

public requests, perceived needs, and instructor availability and interests. This Division also handles facility bookings and City grant programs.

Recreation Budget	2023 Budget (\$000's)	2023 Actuals (\$000's)	2024 Budget (\$000's)	2024 Forecast (\$000's)	2025 Budget (\$000's)	2026 Budget (\$000's)	2027 Budget (\$000's)	Note
Revenue								
Grants	29	35	29	29	29	29	29	
User Charges	364	292	367	367	367	367	367	
Total Revenue	393	327	396	396	396	396	396	
Expenditures (By Object)								
Wages & Benefits	669	509	721	724	737	774	804	
General Services	152	71	156	156	154	156	162	(1)
Materials	91	22	89	86	93	95	97	(2)
Maintenance	-	-	-	-	70	70	70	(3)
Total Expenditures (By Object)	912	602	966	966	1,054	1,095	1,133	
Net Revenue (Expenditures)	(519)	(275)	(570)	(570)	(658)	(699)	(737)	

#### Note:

- (1) Program instructors, facility and equipment rentals, and contracted costs.
- (2) Program supplies.
- (3) Software maintenance costs previously reported under the Information Technology Division.

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